

Member Training Schedule and Learning & Development 2024/25

DRAFT Training Schedule

Title	Date	Time	Lead Officer	Type of Training	Who should Attend?
Member Induction	15 May 2024	All day	Various Officers	Induction and Orientation	Statutory for all newly elected Members.
Meet & Greet with Leadership	15 May 2024	Part of the induction day	Various Officers	Induction and Orientation	Highly recommended for all newly elected Members.
Code of Conduct	16 May 2024	7pm	Monitoring Officer	Induction and Orientation	Statutory for all Members (excluding new members [covered in induction] and those who have already completed the training in 23/24).
Overview and Scrutiny – A Practical Guide Committee Procedure Roles – What I need to know	23 May 2024	7pm	Democratic Services Manager	Induction and Orientation	Highly Recommended for all Members of Scrutiny.
Planning Committee (possibly to include bribery and corruption training / PAS)	28 May 2024	7pm	Assistant Director of Planning / Sarah White (Womble, Bond & Dickerson)	Committee Skills	Statutory for all Planning Committee Members.
Member Personal Safety	29 May 2024	7pm	Tbc	Committee Skills	Recommended for all Members
Introduction to New Scrutiny Model/Leading and Chairing in new scrutiny committee	4 June 2024	7pm	CfGS	Committee Skills	Both parts highly recommended for all O & S Members with the second part on chairing skills highly recommended for O & S chairs and vice chairs
The role of Internal Audit	6 June 2024	6pm (before meeting starts)	Chief Internal Auditor	Member Skills	Recommended for all members and Statutory for all Audit Committee Members
Licensing Committee	13 June 2024	7pm	Principal Licensing Officer / James Button & Co Solicitors	Committee Skills	Statutory for all Licensing Committee Members. Highly recommended for all Members.

Managing Casework and Member Enquiries	17 June 2024	7pm	HR	Committee Skills	Highly recommended for all Members.
School Admissions & School Transport Awareness Session	25 June 2024	7pm	Section 151 Officer	Induction and Orientation	Recommended for all Members.
Social Media Workshop	11 July 2024	7pm	Communications Team	Member Skills	Highly Recommended for all Members
Intervention, Section 114 and Improvement & Recovery Plan: Explaining the new environment	15 July 2023	7pm	Chief Executive, Senior Leadership Team	Member Skills	Recommended for all Members
Corporate Parenting	23 July 2024	7pm	Corporate Director of Children's Service / Assistant Director Children's Social Care and Early Help	Committee Skills	Statutory for all Corporate Parenting Committee Members. Highly recommended for all Members.
Community Equality Impact Assessment Briefings	16 September 2024	7pm	Rebecca Lee & Gina Clarke	Member Skills	Recommended for all Members
Health and Social Care	18 September 2024	7pm	Assistant Director Children's Social Care and Early Help	Member Skills	Recommended for all Members
Pensions	24 September 2024	7pm	Essex Pensions	Member Skills	Recommended for all Members
Finance Budgets and Effective Oversight	3 October 2024	7pm	CfGS	Member Skills	Highly Recommended for all Members, especially O &S Members.
Member Skills and Practice	8 October 2024	7pm	CfGS	Member Skills	Highly recommended for all O &S Members
Safeguarding and Child Sexual Exploitation	10 October 2024	7pm	Child Exploitation & Missing Team Manager	Member Skills	Highly recommended for all Members
Modern Day Slavery and Human Trafficking Awareness	21 October 2024	7pm	Thurrock Community Safety Partnership Manager	Member Skills	Highly recommended for all Members

Trustees on Outside Bodies	6 November 2024	7pm	tbc	Member Skills	Recommended for all Members
Violence Against Women and Girls	12 November 2024	7pm	tbc	Member Skills	Recommended for all Members
Staff Recruitment	18 November 2024	7pm	Strategic Lead - Information Management	Member Skills	Recommended for all Members, highly recommended for Members of General Services Committees
Local Area Coordinators	20 November 2024	7pm	Local Area Coordinator	Members Skills	Recommended for all Members
Introduction to Adults Services	5 December 2024	7pm	Assistant Director of Adult Social Care and Community	Members Skills	Recommended for all Members
On-Line courses					
Staff Appeals Training				Member Skills	Strongly encouraged for all Members
Equality & Diversity Training				Member Skills	Statutory for all Members.
Community & Equality Impact Assessments – an Introduction				Member Skills	Optional
General Data Protection Regulation				Member Skills	Statutory for all Members.